

Registration of Suppliers - 2025

District Secretariat, Trincomalee.

For Office Use

Goods and Services to be registered			
Code No	Goods and Services		
(1) Applicants Detail			
I.	Name		
II.	NIC No.		
III.	Address		
IV.	Contact Number		
(2) Business Detail			
I.	Name		
II.	Address		
III.	Business Registration No*		
IV.	Business status (Tick)	Manufacturer	
		Authorized Agent	
		Wholesale	
		Retail	
		Distributor	
V.	Telephone Numbers	Landline / Fixed	
		Mobile	
		WhatsApp	
		Fax	
VI.	E-mail		
VII.	VAT *	Registration No	
		Validity Period	
VIII.	For Constructions *	CIDA Registration No	
		Validity Period	
(3)	Registration Fees *	Amount Paid	
		Receipt No	
		Paid Date	

I declare above given details are true and I certify that I have accepted the conditions of District Secretariat, Trincomalee to register as the Goods and Services Supplier.

Date

Applicants Signature

* Applications should be enclosed with the following.

1. Copy of Business Registration Certificate
2. Copy of VAT Registration
3. Copy of VAT Clearance Certificate
4. Copy of ICTAD/CIDA Book
5. Receipt of Registration fee